

## **PSA1 Ensure your own actions reduce risks to health and safety on a production**

### **Overview**

This industry standard is about complying with health and safety requirements on a production and how this applies to your role.

You will need to be able to identify hazards and risks in your workplace, distinguish between high- and low-risk situations, and know when and how to report them.

This standard does not cover conducting formal risk assessments.

## Performance Criteria

### What you must be able to do:

1. adopt a positive health and safety culture within the workplace
2. recognise the hazards and risks in your workplace and remain vigilant for new risks
3. identify who to contact and how to report health and safety issues in the workplace
4. identify which workplace health and safety procedures are relevant to your working practices
5. assess working practices and aspects of the workplace to identify the highest risks to you and others
6. deal with low-risk hazards in line with workplace health and safety procedures and legal requirements
7. report high risk hazards to the persons responsible for health and safety in the workplace
8. follow safe working policies and practices in line with legislation, policy, regulatory, organisational requirements and industry guidelines
9. deal with the health and safety issues within your capability and the scope of your job responsibilities
10. report and share ideas for reducing risks to health and safety in the workplace to the persons responsible for health and safety
11. ensure your actions and professional conduct in the workplace do not endanger the health and safety of yourself or that of others
12. follow the suppliers' or manufacturers' training and instructions for the safe use of machinery, equipment, plant, materials, substances and products if required in your role

## Knowledge and understanding

### What you need to know:

1. the importance of adopting positive health and safety behaviours and culture
2. your duties for health and safety as defined by the legislation to relevant your job role
3. where to locate the specific organisational health and safety policies relevant to your job role
4. agreed workplace health and safety procedures relating to safe working methods for your role
5. the responsible persons to report health and safety matters to, and when to keep this information confidential
6. suppliers' and manufacturers' instructions for the safe use of equipment, materials and products and how to follow these
7. the importance of personal presentation and conduct in maintaining health and safety in the workplace, in a way that supports a safe environment and promotes a positive safety culture
8. your scope and responsibility for resolving or reporting identified risks in line with production and legal requirements
9. the health and safety risks and hazards that may be present in your job role, and the precautions you must take to contribute to a safe workplace
10. the importance of remaining alert to the presence of hazards throughout the workplace