

## **PSA3 Manage health and safety for productions**

### **Overview**

This standard is for professionals in film and TV production who are responsible for overseeing safe working practices within their department, area or team.

You may have operational or managerial responsibility for health and safety in real-world production contexts across studios, workshops, and on-location environments, either in a Production management role, as a Head of Department, Operations manager or Senior technician.

## Performance criteria

### What you must be able to do:

1. promote a positive health and safety culture within the workplace
2. support the health and safety management plan for the production
3. develop and maintain a health and safety management plan for your area of responsibility
4. cooperate with recognised bodies and authorities
5. communicate health and safety information as appropriate
6. identify and manage risks proactively
7. check and confirm that sufficient time, training and resources are in place to manage health and safety issues effectively
8. monitor work activities to ensure they comply with health and safety on production and rectify any issues as required
9. check and confirm that competent people and contractors have been recruited
10. define and confirm that roles and responsibilities have been agreed
11. specify third party responsibility and reporting mechanisms for carrying out health and safety management on production
12. respond to accidents and incidents, take appropriate action, manage the impact, and communicate details of the incident
13. investigate and report incidents in accordance with legal and production requirements, document findings and share lessons learned
14. share learnings from incidents

## Knowledge and understanding

### What you need to know:

1. the importance of promoting a positive health and safety culture within the workplace
2. your responsibility for health and safety taking into account legislation and organisational requirement
3. where to go for support in managing health and safety
4. how to make a health and safety plan within production
5. how to collaborate with key Heads of Department, and other relevant parties, to ensure that the cast, crew and others remain safe at all times
6. the agreed communication channels for health and safety
7. the processes for selecting and employing competent third parties and team members
8. the importance of agreed roles and responsibilities
9. the actions to take in the event of an accident or incident
10. how to communicate and share information about an accident or incident in a timely manner
11. the appropriate internal and external bodies or personnel to contact in the event of an accident or incident
12. safety and emergency requirements and procedures
13. the importance of reviewing and sharing lessons learned