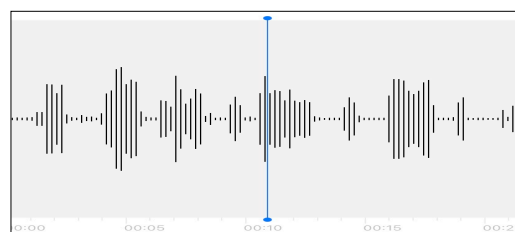


Who does
what in
Post-
Production?

An Easy Read Guide



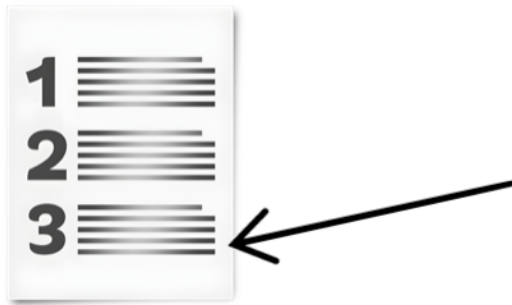
99%



Tip!

Words in **pink** can be found in the Easy Read Glossary

Who does what in Post-Production?



Post-production is the last thing done in making a TV programme or film.



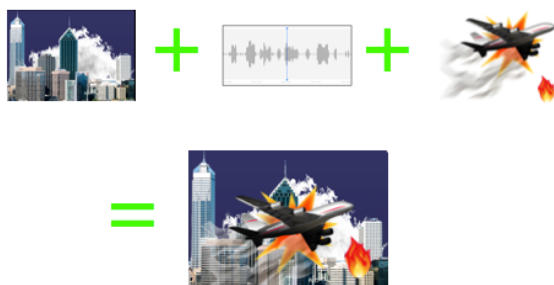
It is when the **Editor** and **Post-Production Department** edit the best things of everything that was filmed.



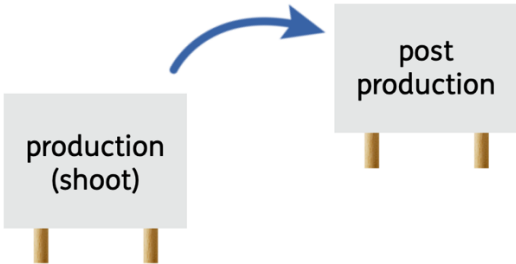




It is also when music, sound and things like **voice over** are added




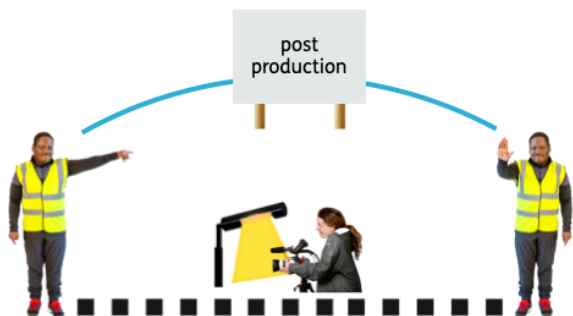





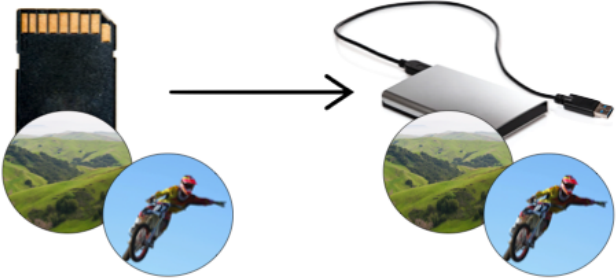
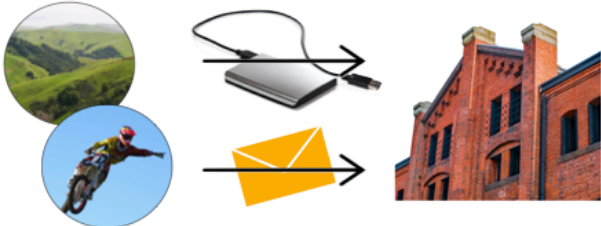
and finished **visual effects (VFX)** are added.







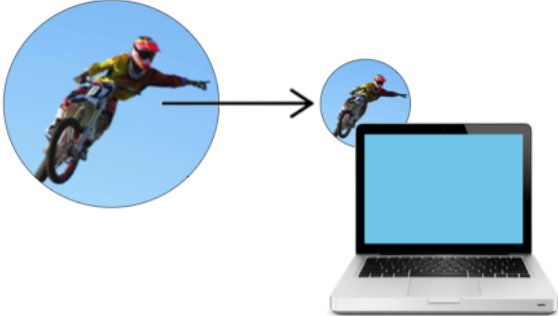
It is a very important stage of making a TV programme or film as it is when all the parts are put together.

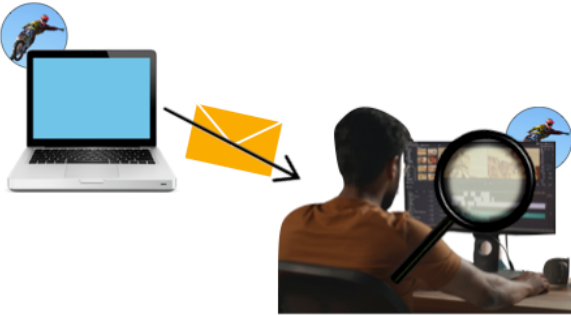




	<p>Post is a word that can mean after.</p> <p>A lot of post-production happens after filming.</p>
	<p>But post-production starts right at the beginning.</p>
	<p>People are planning and doing some post-production at the very start of a project.</p>
	<p>The person whose job it is to make post-production run smoothly is called the Post-Production Supervisor.</p> <p>They have to:</p>
	<p>Make sure ideas and decisions at the start of a process are planned and completed</p>



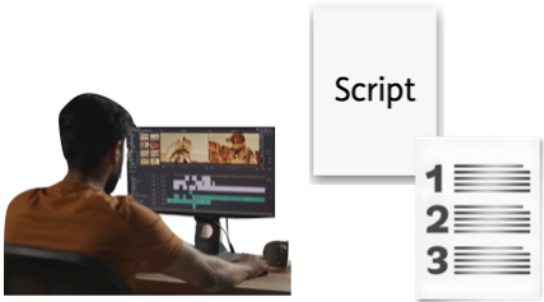


	<p>Make sure everyone knows what equipment to use and how to use it.</p>
	<p>Support everyone to work together to make the project the best it can be</p>
	<p>and think about the time and money it takes to make things happen.</p>
	<p>The whole process of post-production can take more than twice as long as it takes to film the acting.</p>
	<p>And if it is a science fiction or fantasy story the process is even longer because of the imaginary things created in VFX.</p>

	<p>The Post-Production Supervisor organises lots of jobs during filming.</p>
	<p>All the recorded files need to be kept safe ready for post-production.</p>
	<p>The Digital Imaging Technician (DIT) copies all of the files on set</p>
	<p>then sends it to a Post Facility either on a hard drive or over the internet.</p>






The Post Facility

	<p>A Post Facility is a building where all the parts of the programme or film are put together.</p>
	<p>The team at the Post Facility will check the files to make sure there are no errors.</p>
	<p>Errors might be damaged files</p>
 <div data-bbox="185 1592 746 1671">Scene 1_Ice Cream Van.MP4</div>	<p>or files with the wrong name.</p>
	<p>Then they will change the large files into small files so they are easier to store on a computer.</p>



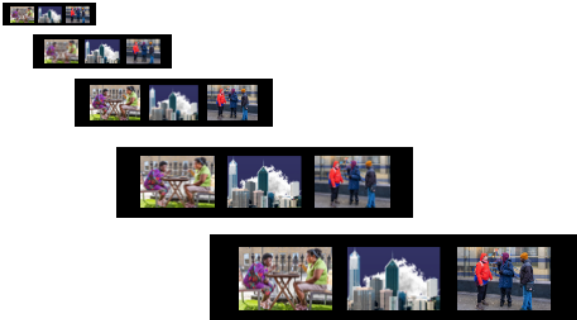



	<p>These files are sent to the Editing Team so they can check all of the recordings.</p>
	<p>These checks make sure they have what they need to make a great film or TV episode</p>
	<p>and if anything needs to be filmed again, which is called a reshoot.</p>
	<p>The Editing Team set up a website to show what has been recorded each day.</p> <p>These are called the dailies.</p>
	<p>The Director, Producers and Heads of Department (HoDs) watch the recordings.</p>

	<p>While filming is happening the Assistant Editor sorts all the files.</p>
	<p>Sorting the files makes it easier for the Editor to find the one they need for their edit.</p>
	<p>The Editor follows the script and the notes from the Script Supervisor to edit the files together.</p> <p>This is called an assembly.</p>
	<p>The Editor sends the assembly to the Director, who makes notes for changes.</p>
	<p>Then the assembly is shared with Producers so they can see how things are going.</p>

The Last Rewrite

	<p>Editing is sometimes called the 'last rewrite' because it is the last chance to change the film or episode.</p>
	<p>A small change can make a big difference.</p>
	<p>For example making sure a close-up shot on a character's face is in the edit</p>
	<p>or that the timing of a scene is quick to build tension.</p>
	<p>Editors need to know how to tell a story that will keep an audience interested.</p>

After Filming is Complete

	<p>When the shoot has finished the Director works with the Editor.</p> <p>They make the programme or film better by trying different versions of edits.</p>
	<p>Each version of the edit is called a cut.</p>
	<p>There will be many cuts before a film or episode is complete.</p>
	<p>The Executives, Director and the Studio will give feedback to improve the next cut.</p>
 <p>99%</p> 	<p>The cut where the edit is mostly correct is called the Fine Cut.</p>

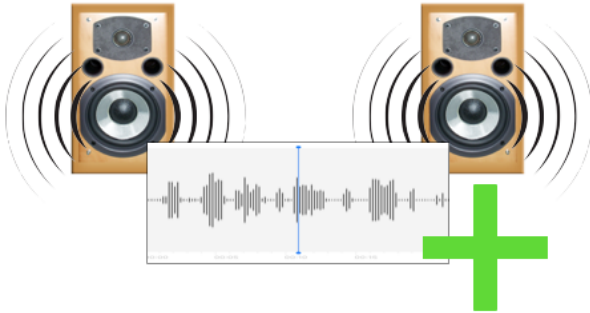


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When the best version of the cut is agreed the picture is locked.

This means it can go to the next stage of post-production.



This is when sound is added



and colour is decided on.

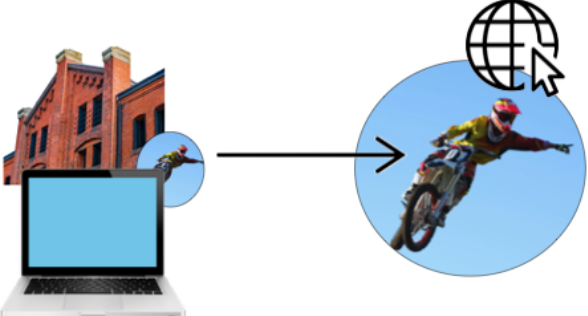
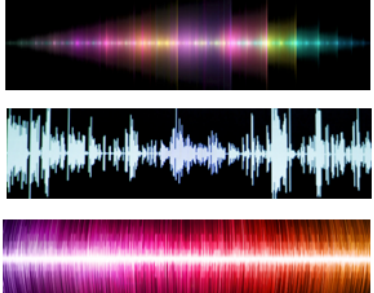



Music is added



and **VFX** are finished and added.

Who else works in post?

	<p>There are lots of people involved in final post-production.</p>
	<p>The Post Facility will start an online.</p> <p>This is when an Online Editor goes back to using the large files.</p>
	<p>At the same time in other edit rooms, the sound will be organised and mixed.</p>
 <div style="display: flex; flex-direction: column; align-items: flex-end; margin-top: 10px;"> <div>Sounds</div> <div>Dialogue</div> <div>Music</div> </div>	<p>Mixed means to layer the actors' words, music and other sounds to make everything sound the best it can for the story.</p>
	<p>A Dialogue Editor will make sure the audio recordings are good quality.</p>



They might work with actors to re-record dialogue that is not clear.

This is called **ADR**.



Foley Artists might create sound effects to mimic noises on the screen.



For example they might fry bacon to sound like rain

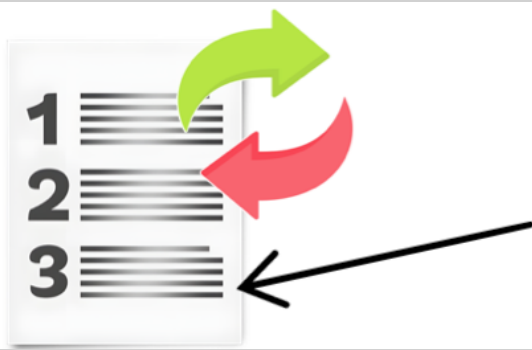


or snap celery stalks to sound like broken bones.



Some films and TV programmes use existing music.

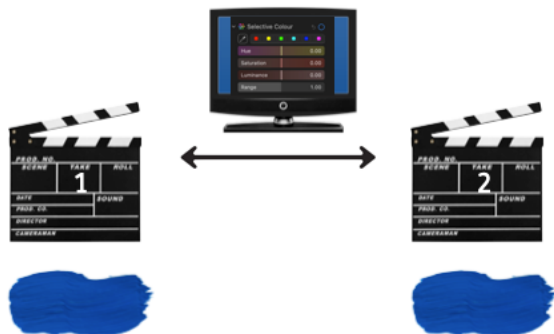
Sometimes a **Composer** writes new music.



The **Picture Edit Team** make the final changes.



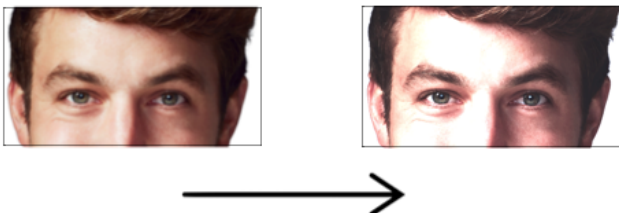
They add in the VFX.



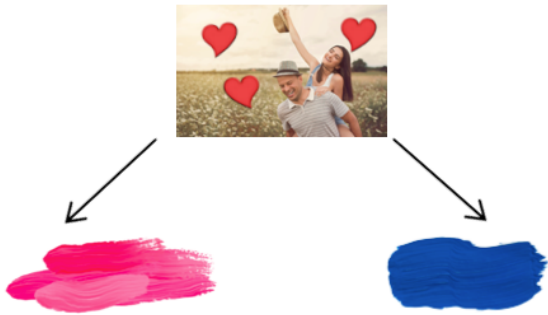




They also do a **grade** or 'colour' where special equipment is used to make the colours match between cuts.








The Director will make decisions in the grade with the **Colourist**.



These decisions might include making a character's face highlighted

	<p>or make a scene a different colour to make it feel different.</p>
	<p>For example making it a bit more blue so the scene feels more sad.</p>
	<p>When all of these parts of the film or programme are put together the work is almost done.</p>
	<p>The final parts to be added include the titles.</p>
	<p>These are the opening images and words that introduce a series or film.</p>

 <p>A photograph of a man and a woman in a field, with three red hearts overlaid. To the right is a black title card with the words 'THE TV SHOW' in pink, stylized, outlined letters.</p>	<p>Titles might be very fancy images or a simple title in words on the opening of the story.</p>
 <p>A black title card with the words 'THE END' in white, bold, sans-serif capital letters. A large green plus sign is to the right of the card.</p>	<p>The credits are also added now.</p>
 <p>A black card with white text listing roles: 'Directed by ...', 'Produced by ...', 'Casting by ...', and 'With thanks to ...'. A large green plus sign is to the right of the card.</p>	<p>Credits are at the end of a film or episode and are the names and jobs of all the people who worked on it.</p>
 <p>A photograph of a person's hands using a color calibration chart and a calculator on a desk. A large green plus sign is overlaid on the bottom right of the image.</p>	<p>Graphics might also be added.</p>
 <p>A logo featuring a yellow star with a purple circle behind it. The text 'Starbright Productions' is written in bold black letters across the star and circle.</p>	<p>An example of graphics is the logo of the production company that made it.</p>

 <p>100%</p>	<p>When all these are added, the programme or film is complete.</p>
	<p>This complete edit will be sent to Quality Control, sometimes called QC.</p>
	<p>Quality Control check to make sure the film or TV programme is ready to be shown and there are no technical errors.</p>
	<p>Finally, the legal documents will be signed and the publicity and marketing materials will be finished and shared.</p>
	<p>Then the film or episode can be watched by an audience.</p>