



THE
NATIONAL
LOTTERY®



ScreenSkills

Mentoring

Session flow



Mentoring sessions flow chart

Mentee makes contact with mentor to arrange meeting

At first meeting mentor and mentee agree how to work together and discuss mentee's goal/s

Mentee arranges meetings

Mentee prepares for the meetings

At mid-way point mentor and mentee review partnership and complete evaluation form

At the meeting mentee outlines what they want to focus on

Mentee does agreed actions and completes learning log

At final meeting mentor and mentee review overall progress

Mentor and mentee create a clear goal / specific focus

Mentor and mentee complete session log

Mentor and mentee complete and submit final evaluation form

Mentor helps mentee to explore possibilities

Mentor ensures mentee reaches an outcome or action to move towards achieving their goal

Mentor keeps the conversation focused, discusses, listens, asks questions, challenges, gives feedback and shares ideas and expertise

Session log = depending on requirements of scheme



Final meeting