



# Rate Card: ScreenSkills Tick Accreditation

## Higher Education Course Accreditation Fees

Many thanks for your interest in higher education course accreditation. We feel that it's important to tell you exactly what we charge and what you get in return, making the whole process open, honest and easy to understand. Our fees are based on a pricing model which calculates the direct cost incurred by us and is heavily subsidised by us to minimise the cost to you.

All fees detailed here are exempt from VAT charges.

### Accreditation Fees

Higher education course accreditation fees consist of a **Stage One Stage 1: Desk-Based Application** fee and **Stage 2: Industry Panel Presentation Meeting** fee followed by a rolling annual monitoring fee.

#### Stage 1: Desk-Based Application/Re-accreditation fee

The Desk-Based application/re-accreditation fee of £605 contributes towards the costs of reviewing your application form and submitted evidence to help us make an initial desk-based assessment and a decision on whether or not to progress to a Stage 2 Industry Panel Presentation Meeting. This is a one off and non-refundable fee.

#### Stage 2: Industry Panel Presentation Meeting fee

The Industry Panel Presentation Meeting fee of £2,394 contributes towards the costs of the Stage 2 Industry Panel Presentation Meeting which will make a decision as to whether or not the course can be accredited. This is a one off and non-refundable fee.

Application Fees	
Stage 1	£605
Stage 2	£2,394
<b>Total Application fee</b>	<b>£2,999</b>

### Multiple course accreditations fees

For institutions wishing to submit multiple applications/ re- accreditations we offer a discount package (applicable for Stage 2 fees only) ranging from 10% for 2 courses to a maximum of 40% for 5 or more courses.

Discount per course	0%	10%	20%	30%	40%
Courses	1	2	3	4	5
Stage 1	£605	£1,210	£1,815	£2,420	£3,025
Stage 2	£2,394	£4,309	£5,746	£6,703	£7,182
<b>Total</b>	<b>£2,999</b>	<b>£5,519</b>	<b>£7,561</b>	<b>£9,123</b>	<b>£10,207</b>
<b>Total per course</b>	<b>£2,999</b>	<b>£2,759</b>	<b>£2,520</b>	<b>£2,280</b>	<b>£2,041</b>

\* The 40% discount applies for 5 courses or more.

NB: If you would like to further discuss arrangements for multiple applications/re-accreditations, please contact the Tick Team directly [tick@screenskills.com](mailto:tick@screenskills.com)

### Spreading the cost

In addition to the discount package for multiple courses, ScreenSkills can offer a staggered payment plan in regard to the Stage 2 Industry Panel Presentation fees. If this is something you would like to discuss please contact a member of the team [tick@screenskills.com](mailto:tick@screenskills.com)

### Annual monitoring fee

An annual monitoring fee of £980 per annum contributes towards the costs of monitoring an accredited course and added value activity such as industry engagement initiatives. This fee will only be charged if the course is successfully accredited. The annual accreditation fee is invoiced retrospectively at the end of each academic year for a 4-year period.

### Re-accreditation

At the end of the 4-year accreditation cycle, courses can apply for re-accreditation by following stages 1 and 2 above. ScreenSkills also reserves the right to charge additional fees if more than one monitoring visit is required during the 4-year accreditation cycle.

### Advisory Visits

Advisory visits are used to provide extra support to a course either prior to the accreditation application or in addition to the monitoring visits once a course is accredited. The fee for an advisory visit is £700 and is a one-off, non-refundable fee which contributes to the costs of a small visit team and any travel expenses.

### Fees for appeals

The fee for an appeal is £250. All fees for appeals are refundable if the appeal is upheld.

### Payments

At each stage, we cannot process your application until payment has been received unless a staggered payment plan has been agreed. Once your application has been submitted, we will send you an invoice. Please forward payment to ScreenSkills. The preferred method of payment is via BACS upon receipt of a sales invoice but cheques will be accepted. All payments are non-refundable.

Our bank details are as follows:

Bank Name: **HSBC**  
Account Name: **ScreenSkills**  
Sort Code: **40-02-26**  
Account Number: **92377977**